

Terms of publication in the RSHU Proceedings Journal

1. Only unpublished copyright material - scientific (practical) articles, reviews, critical reviews, relevant to remit of the RSHU Proceedings Journal is accepted for publication.

The Journal is included in the List of the leading peer-reviewed scientific journals and publications, which should publish the main results of theses for the Doctor and Candidate of sciences degree.

The Journal is included in the "Russian Science Citation Index" database (RSCI), based on the platform of the National Electronic Library (<http://elibrary.ru>).

The Journal is registered in the Russian Federal Surveillance Service for Compliance with the Law in Mass Communications and Cultural Heritage Protection in the North-western Federal District.

Certificate *III № ФС2-8484* from July 02, 2007.

2. Basic requirements for content of copyright material (scientific article, review, critical review of monographs, textbook, critical review of scientific article).

Scientific (practical) article. The introductory part should explain the relevance and practicability of developing themes (scientific problem or task). The main part should disclose the studied problems, solutions, rationale and validation of possible results by analysing and synthesizing information. The final part should summarize the paper, draw conclusions and recommendations and indicate possible directions for further research (for example, drawing up of a scientific article).

Review. The review should analyse, compare and determine the most important and promising areas of science development (practice), its individual activities, phenomena, events, etc. The material should be of problematic nature and demonstrate conflicting views on the development of scientific (practical) knowledge, and contain conclusions, compilation, and summary data.

Critical review of the monograph, textbook is an analysis, criticism, evaluation of scientific work (except thesis research) in the genre of newspaper and magazine journalism. Review title may be replaced by bibliographic description of reviewed paper. Bibliographic description should be in accordance with all-Union State Standard GOST 7.1-2003 (the order of bibliographic critical review description - according to GOST 7.1-2003).

Critical review of scientific article is a review of scientific paper before its publication. Critical review being sent to the Journal by mail, e-mail (scanned), fax or in person should disclose the relevance, significance, scientific-theoretical methodological and practical value of the article, include its evaluation, characteristics of the paper, and its conclusions (structure of critical review).

3. Requirements for submitting and formatting of manuscripts for authors

3.1. Paper proposed for publication shall be original previously unpublished in other printed media. The volume of article may be up to 1.5 authors sheets (1 a.s. being 40,000 characters), in exceptional cases upon the decision of the editorial board – up to 2 authors sheets.

3.2. Information about the author/-s in English and Russian languages: last name, first name, degree, position and place of work, contact numbers, e-mail address should be provided on a separate page.

Publication fee is not charged for manuscripts of post-graduate students.

3.3. Article abstract of up to 7 lines in Russian and English languages should not contain references to sections, formulas, drawings, and numbers of references.

3.4. Reference list should contain bibliographic information on all publications mentioned in the article, and should not contain any indication of the works having no reference in the text.

3.5. Numbered reference list (in alphabetical order, first in Russian, then in foreign languages) is provided at the end of the article on a separate page with the obligatory indication of the following data: for books – last name and initials of the author (editor), title of the book, place of its publication (city), year of publication; and for journal articles – last name and initials of the author, title of the article, title of the journal, year of publication, volume, number, issue, pages (first and last). References to electronic publications and Internet links with indication of all data are permitted.

3.6. Making references in the text should appear as: [Ivanov, 1995]. If citation refers to a specific quotation, formula, theorem, etc. the page number should be indicated: [Ivanov, 1995, p. 23]. If there are references to several works of the same author published in the same year, the letter of the Russian alphabet showing the order of the publication in the reference list is specified along with the year of publication: [Ivanov, 1995a, p. 23].

3.7. Footnotes are placed on the appropriate page of the text.

3.8. Tables and other digital data should be carefully checked and supplied with references to their sources. Tables are given in the text of the article; its number and name are determined above the table.

3.9. Names of foreign companies should be listed in the text without quotes and highlighting in Latin letters. After mentioning names of foreign scientists, corporate executives, etc. in Russian, the spelling of first and last names should be given in Latin letters in semi-circular parentheses, if this is not followed by a link to the works of a foreign author.

3.10. Formatting guidelines for manuscripts submission by printing and publishing department:

- A5 format (148 × 210), book;
- margins: top - 1.8 cm, bottom - 2.3 cm, left - 1.8 cm, right - 1.8 cm;
- from edge to header - 0 cm, to footer - 1.8 cm;
- page number at the bottom in mirror position - 10, in normal font, starting with title page;
- text font - Times New Roman, normal;
- line spacing – single;
- indentation - 0.75 cm;
- spacing before title - 24 points, after – 6;
- font size: main text – 11, tables – 9;
- lying table should be placed in a separate file on the A5 landscape format; margins: top, bottom and right - 1.8 cm, left - 2.3 cm, font – 9;
- figures should be placed as mentioned in the text in accordance with reference;
- font of picture caption– 9;
- in formulas the Russian letters should be non-italic, the Latin ones - italic, the Greek ones - non-italic, trigonometric functions (sin, cos, etc.) - non-italic;
- list of references - font 9;
- table of contents should be placed at the end of manuscript - font 9.

3.11. Requirements for formatting articles for publication in the Journal:

- initials and last names of authors in Russian;
- title in Russian;
- abstract in Russian;
- key words in Russian;
- initials and last names of authors in English;
- title in English;
- abstract in English;

- keywords in English;
- format 17×24, book;
- mirror margins: top and bottom - 2.3 cm, left and right - 1.8 cm;
- from edge to header and footer - 1.8 cm.

3.12. Author compensation in layout, up to five letters patches on the page.

4. Filling out of a copyright material.

Together with author's original the author should submit:

- a signed Contract for the right to use scientific work in the RSHU Proceedings Journal whose publisher (founder) is Federal State Budgetary Educational Institution of Higher Professional Education "Russian State Hydrometeorological University" (RSHU) - Annex 1;
- questionnaire(-s) (information about the author (authors)) of author and all co-authors - Annex 2;
- proof of Student Status (for students and full-time graduate students).

5. All articles sent by authors for publication in journals are peer-reviewed according to the Regulations on reviewing scientific articles in the RSHU Proceedings Journal.

6. Materials may be submitted in accordance with paragraph 4:

- by mail (registered letter or parcel) to: RSHU Proceedings Journal, Editorial Board, Russian State Hydrometeorological University, Malookhtinsky Ave, 98, 195196, St. Petersburg.
- e-mail: rio@rshu.ru;

Note: When you send a printed author's final manuscript by mail, you should also submit an electronic version of the article on magnetic storage media (flash card (USB), CD- ROM, etc.).

7. Articles sent to the editor without fulfilling the requirements of these publication terms are not considered.

8. In case of rejection the Editorial Board sends the author a reasoned refusal.

9. Publishing fee is not charged for undergraduate, graduate, and postgraduate students.